

DALLAS ELEMENTARY SCHOOL DISTRICT #327
MINUTES OF REGULAR BOARD MEETING
NOVEMBER 17, 2023
ROOM 5

The meeting was called to order at 7:03 p.m.

Members answering roll were:

Bob Castillo	Present	Sarah Schaefer	Present
Scott Faul	Present	Erica Stewart	Present
Shasta Heidbreder	Present	Lee Wibbell	Present
Hanna Moss	Present		

Also present were: Mrs. Tucker, Mrs. Simon, Mrs. Finch, and Mrs. Ryner.

A moment of silence was observed.

The consent agenda was presented to the board for review. A motion was made by Heidbreder, seconded by Stewart, to approve the items on the Consent Agenda as presented (Roll Call).

Bob Castillo	Yea	Sarah Schaefer	Yea
Scott Faul	Yea	Erica Stewart	Yea
Shasta Heidbreder	Yea	Lee Wibbell	Yea
Hannah Moss	Yea		

Motion carried 7 Yeas

The bills were presented to the Board for payment. A motion was made by Stewart, seconded by Schaefer, to pay the bills as presented (Roll Call).

Bob Castillo	Yea	Sarah Schaefer	Yea
Scott Faul	Yea	Erica Stewart	Yea
Shasta Heidbreder	Yea	Lee Wibbell	Yea
Hannah Moss	Yea		

Motion carried 7 Yeas

The Board Member code of conduct rule #8 was read from the IASB Code of Conduct Principles by Sarah Schaefer.

A copy of the Preliminary Tax Levy was provided to the board. A motion was made by Heidbreder, seconded by Faul to approve the FY 2024 Preliminary Tax Levy as presented (Roll Call).

Bob Castillo	Yea	Sarah Schaefer	Yea
Scott Faul	Yea	Erica Stewart	Yea
Shasta Heidbreder	Yea	Lee Wibbell	Yea
Hannah Moss	Yea		

Motion carried 7 Yeas

The board meeting for the month of December will be changed to Tuesday, December 19, 2023.

A motion was made by Stewart, seconded by Moss, to approve the Risk Management Plan as presented (Roll Call).

Bob Castillo	Yea	Sarah Schaefer	Yea
Scott Faul	Yea	Erica Stewart	Yea
Shasta Heidbreder	Yea	Lee Wibbell	Yea
Hannah Moss	Yea		

Motion carried 7 Yeas

Mrs. Tucker shared a copy of this year's Illinois State Report card. The school designation is "commendable" which is the same as last year. The board thanked all the teachers and staff on a job well done.

A discussion was had on School Safety Initiatives and updates.

Becky Thompson was provided an opportunity for the Illinois Municipal Retirement Fund (IMRF) to audit the related bookkeeping processes. Through their educational audit, they found three items to remedy as follows.

1. One staff member was not enrolled in IMRF upon a transition from part-time to full-time. The benefits section in the bookkeeping software, SDS, lists IMRF benefits as being provided. However, there was another section within the software where a box needed checked to make the employee active. That situation has since been resolved.
2. When the school employees were initially provided AFLAC supplemental insurance, there should have been a resolution to allow the payment to IMRF to go off of the gross wages, instead of pretax wages. The resolution was never completed. Therefore, we will complete the formal resolution process tonight and post-date it four years in the past as recommended.
3. Additionally, the amount of funds IMRF says we should have in the IMRF fund bucket is not what is listed in our AFR. We are completing a review of the past 10 years' IMRF payments and the AFR amounts to, hopefully, discover the reason for the discrepancy. IMRF, Social Security and Medicaid are restricted funds. That means, what is levied for IMRF, Social Security and Medicaid can only be utilized for those benefits. In our bookkeeping software, there is no separation of the Social Security and Medicaid benefits. Becky Thompson is checking with SDS for help in creating two "buckets" for the Social Security and Medicaid benefits to go into instead of one. There is a secondary potential issue that we are checking. Because the funds were not separated in past years there could have been funds levied for IMRF that were used to pay for Social Security and Medicare. We are doing a 10-year review to determine if this took place.

A motion was made by Heidbreder, seconded by Moss, to approve Resolution #2 as presented (Roll Call).

Bob Castillo	Yea	Sarah Schaefer	Yea
Scott Faul	Yea	Erica Stewart	Yea
Shasta Heidbreder	Yea	Lee Wibbell	Yea
Hannah Moss	Yea		

Motion carried 7 Yeas

Principal and Superintendent reports were given to the board.

Mrs. Simon let the board know she will be having knee surgery on January 9th.

A motion was made by Heidbreder, seconded by Moss, to enter the Closed Meeting at 8:26 p.m. to discuss items per 5 ILCS 120/2(c)(1)(10) (Roll Call).

Bob Castillo	Yea	Sarah Schaefer	Yea
Scott Faul	Yea	Erica Stewart	Yea
Shasta Heidbreder	Yea	Lee Wibbell	Yea
Hannah Moss	Yea		

Motion carried 7 Yeas

A motion was made by Heidbreder, seconded by Moss, to leave closed meeting and return to open meeting on November 15, 2023 at 9:43 p.m. (Voice)

7 Yeas

A motion was made by Schaefer, seconded by Moss, to approve the Personnel Report as presented (Roll Call).

Bob Castillo	Yea	Sarah Schaefer	Yea
Scott Faul	Yea	Erica Stewart	Yea
Shasta Heidbreder	Abstain	Lee Wibbell	Yea
Hannah Moss	Yea		

Motion carried 6 Yeas, 1 Abstain

A motion was made by Moss, seconded by Faul to adjourn at 9:57 p.m. (voice).

The next regular Board of Education meeting will be held December 19, 2023 at 6:30 p.m.

Board President, Bob Castillo

Board Secretary, Shasta Heidbreder

Approved:_____